

APPLICATION

The following user makes application for temporary use of City property, namely the Heritage Park shelter house:

Applicant Name

Contact Person & Telephone Number

DESCRIBE THE PROPOSED EVENT IN DETAIL:

HOURS PARK TO BE OCCUPIED: _____

There will be a twenty-five-dollar (\$25.00) deposit required to reserve the shelter house which will be refunded if all the Use Rules and Regulations are followed. Users are required to remove all materials associated with the event upon completion.

The User agrees to indemnify and hold the City, and its officers, agents and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of, or in connection with the use of the facilities described herein. It is the intention of the parties that the City, and its officers, agents and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings on to the premises. User expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of the facilities pursuant to this agreement and agrees to pay the City for all damages caused to facilities resulting from user's activities.

Application Accepted By:

City Official

Date

AGREEMENT

Advance reservation shall be made for any user wishing to have exclusive use of the shelter house for an event. An agreement/release shall be executed by the user and City at the time the deposit is made. The deposit will be returned to the user after the shelter house has been examined by a City employee and found to be free of trash and/or without damage. The agreement/release will assure both parties of the following:

- a. Evidence to assure both parties that proper reservation has been made.
- b. Designates individual to be responsible for the proper care of the facility and to guard against vandalism.
- c. Guarantees responsibility for care of the facility during its use.

The cooperation and care of this facility is very important for its continual use and the City would ask the users to care for the shelter house as if it were their own.

By signing below, I agree that I have read and understand the above guidelines and regulations. It is further understood and agreed that the deposit attributed to the above shelter house will be paid prior to the date desired.

User Name (Please Print)

Date

Address

Phone Number

Date of Event

User's Signature

City Witness